

SUSTAINABLE GROWTH SCRUTINY COMMITTEE

TUESDAY 22 JUNE 2010

7.00 PM

Forli Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes

3.1 15 March 2010 1 - 6

3.2 31 March 2010 7 - 8

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions.. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

5. Peterborough City Services - Update on Lot 3: Various Operational Services 9 - 12

To scrutinise the progress to date on the future of Peterborough City Services and the implications for the City Council.

6. Cessation of Comprehensive Area Assessment 13 - 16

To consider the Coalition's plan to abolish Comprehensive Area Assessment.

7. Review of 2009/10 and Future Work Programme **17 - 26**

To review the work undertaken during 2009/10 and to develop a work programme for the forthcoming year.

8. Forward Plan of Key Decisions **27 - 40**

To consider the latest version of the Forward Plan.

9. Date of Next Meeting

Tuesday 20 July 2010 at 7pm



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Louise Tyers on 01733 452284 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

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Committee Members:

Councillors: M Dalton (Chairman), S Allen (Vice-Chairman), Arculus, D Day, J Peach, S Lane and G Murphy

Substitutes: Councillors: D Morley, A Miners and S Goldspink

Further information about this meeting can be obtained from Louise Tyers on telephone 01733 452284 or by email – louise.tyers@peterborough.gov.uk

**MINUTES OF A MEETING OF THE SUSTAINABLE GROWTH SCRUTINY COMMITTEE
HELD AT THE BOURGES/VIERSEN ROOM - TOWN HALL ON 15 MARCH 2010**

Present: Councillors M Fletcher (Chairman), S Allen (Vice-Chairman), S Day, S Lane, G Murphy and J Peach and P Winslade

Also Present: Councillor N Sandford – Representing the Leader of the Liberal Democrat Group
Councillor D Seaton – Cabinet Member for Resources

Officers Present: John Harrison, Executive Director-Strategic Resources
Heather Darwin, Business Transformation Manager
Mark Sandhu, Head of Customer Services
Belinda Evans, Customer Services Manager
Kim Sawyer, Head of Legal Commercial
Louise Tyers, Scrutiny Manager

1. Apologies for Absence

An apology for absence was received from Councillor D Day. Councillor Winslade was present as substitute.

2. Declarations of Interest and Whipping Declarations

No declarations of interest were made.

3. Minutes of the Meeting held on 18 January 2010

The minutes of the meeting held on 18 January 2010 were accepted as an accurate record, subject to Councillor Winslade being added to those members who had submitted apologies.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for call-in to consider.

5. Use of Consultants - Scrutiny Review

Councillor Fletcher read out a statement about the background to this item, including his concerns that the questions submitted at the meeting on 18 January 2010 had not been answered.

Councillor Seaton responded by saying that the questions previously submitted by the Committee had not been avoided but it was unclear at what they were trying to achieve and should not be seen in isolation. The Executive Director of Strategic Resources asked for it to be minuted that he had answered some of the questions supplied at the last meeting in a telephone conversation with the Chairman. Councillor Fletcher stated that he did not agree with that statement.

The first task any review would need to undertake would be to define the term 'consultancy' as there was a huge range of definitions used and the review would be useful in identifying an approach for the future. Once this definition had been agreed then officers would be able

to provide a like for like comparison on how much we actually spend in the organisation and where these consultants were employed.

Councillor Seaton introduced the report by saying that he welcomed the proposed review and its outcomes would help to inform future decisions on the use of consultants. This would be a very important review and he would offer his assistance to the Committee in undertaking it, including providing officer support. This was a review which could not be undertaken by just looking through documents and members might wish to interview staff who had worked with consultants and who now worked in a completely different way as a result. Interviews could also be held with external stakeholders as some of the projects taken forward by our consultants had involved interaction with those stakeholders. This would give members a rounded picture of how consultants had worked with our partners in achieving some of the Council's objectives and outcomes. An example of a review which had been undertaken by Salisbury District Council was included within the papers and this might be useful as an example of how to undertake the review.

The use of consultants was very complex and a return on our investment would occur every year and this needed to be looked at against the significant overheads of employing new members of staff. Peterborough was receiving considerable national acclaim for its work and our staff were now being paid to work with five other councils.

The report included three case studies of consultancy arrangements where the Council's spend was greatest. All three of these contracts had been authorised by Cabinet Member Decision Notices and had therefore been open to scrutiny.

Heather Darwin, Business Transformation Manager, gave a presentation on how projects and programmes were managed, including the process of how business cases were signed off and the governance arrangements for projects.

Observations and questions were raised around the following areas:

- £12m had been quoted in the Chairman's interview with local radio, where had that figure come from? *£12m was not a figure that had come from officers and it was not clear where they had got that figure.*
- A reporter from the press advised that the figure of £12m had come from the Leader of the Council.
- Why were officers not aware that £12m was now the figure being spent on consultants? *The figure that was given of £8-9m at the meeting of the Environment Capital Scrutiny Committee on 14 January 2010 was the figure from the most recent Freedom of Information request. There had been no notice given to update the figure at the Environment Capital meeting.*
- The use of the East Midlands Highway Alliance had been introduced a number of years ago and saved time in not having to go out to procurement for each project. Why was this now not being used by Atkins?
- What was meant by an in-depth review? *The terms of reference suggested in the report would give a focused way forward in reviewing the use of consultants in Peterborough.*
- Why could we not directly employ people of the same calibre as the consultants? *We were bringing in consultants for the right projects. Significant controls were put in place and we assessed the work at the end of the projects.*
- In the previous review undertaken in 2006, one of the recommendations made was that consultants should usually only be employed for three months. We had also been told that an effort would be made to reduce the number of consultants being used. *Once the task and finish group had agreed a definition of what was meant by 'consultancy', officers would be able to provide accurate figures about the numbers being employed. All roles were subject to a separate business case to ensure that we were able to demonstrate value for money.*

- In 2002/03, the figure for spend on consultants was £3.75m, why had this figure now risen by so much over 8 years? *In 2002/03 services such as ICT had been provided in-house but were now provided under contract.*
- It was clear from the presentation that there were now tight briefs and plans in place for projects, it may be useful to look at an example of a project to show the governance arrangements which were now in place.
- Do the savings which have been made take into account the salaries of the consultants as well as the heads of service already employed in the service area? *An example would be that prior to the Serco contract the Council employed a Head of ICT but now that a managed service had been introduced there was not a need for that post, but someone was needed to manage the contract.*
- Councillor Murphy suggested that the review be established but that it should report back to the Committee by the end of September 2010.

ACTION AGREED

- (i) to note the contents of the report;
- (ii) to establish a task and finish group to review the use of consultants by the Council and to report back to the Committee by the end of September 2010;
- (iii) to appoint up to five members to the task and finish group;
- (iv) to agree the terms of reference as detailed at Appendix 9 of the report; and
- (v) that the task and finish group identifies a definition for the term 'consultancy' prior to any detailed information being provided .

In line with protocol, the Scrutiny Manager would write to the Group Secretaries seeking nominations for the review. Councillors Fletcher, Lane and Murphy indicated that they would be happy to be put forward.

6. Complaints Monitoring Report 2008/09

The Head of Customer Services presented the report which analysed the performance of the Council's formal Corporate Complaints Procedure between 1 April 2008 and 31 March 2009. The report did not include complaints that fell outside of the Corporate Complaints Policy, for example, complaints relating to schools, Statutory Children Social Care and Adult Social Care.

Following the successful transfer of the Central Complaints Office (CCO) from the Strategic Improvement Division to Customer Services in February 2008, the service has been fully resourced. In previous years the service suffered from insufficient back up resources. The resource for this service remained 1.5 FTE but this was split over more productive working hours with the fall back of other trained Customer Service staff who could cover should the need arise.

The Corporate Complaints Policy has three-stages:

- Stage One (First Contact Complaint)
- Stage Two (Service Review)
- Stage Three (Independent Person Review)

During 2008/09 a total of 441 Stage 1 complaints had been received compared to 752 in 2007/08. The decrease in Stage 1 complaints could be attributed to various factors:-

- Enhanced data collection had distinguished between internal issues and corporate complaints.
- The relocation of the Corporate Complaints office into Customer Services.

- Differentiating between service requests and complaints
- The work of the Peterborough Direct Call Centre in dealing with issues quickly.

The number of Stage 2 complaints for 2008/09 was 60 compared to 71 the previous year. The Operations Directorate continued to have the highest number of Stage 2 complaints, but had seen a decline from the previous year which equalled the decline in Stage 1 complaints for the Directorate.

To reduce the number of complaints escalated to Stage 3 there was a need to ensure that the standard of Stage 2 responses was improved across all directorates. Quality checking of all Stage 2 complaints began and this had already resulted in some senior officers being recommended to attend the next available Local Government Ombudsman complaint training workshop. The next step in improving the quality of Stage 2 investigations was for senior managers across the directorates to ensure that the officers who investigated and responded to complaints within their areas had the necessary skills to undertake this important area of work.

During 2008-09, the Council received 25 stage three complaints, compared to 15 during 2007-08. Of those 3 were upheld, 2 were partially upheld, 17 were not upheld and 3 complaints were closed prior to the start of the investigation.

Each year the Local Government Ombudsman (LGO) provided an annual review to the Council in respect of the Council and included comments on performance and complaint-handling. For the year 2008/09 the LGO received 43 complaints and enquiries regarding the work of the Council of which the highest number for a single business unit was 13 cases in respect of planning and building control. During the year one decision had been classed as 'maladministration with report' and related to a planning issue. £5,000 had been paid in compensation, as well as a further £500 for distress, anxiety and the time and trouble pursuing the complaint.

Observation and questions were raised around the following areas:

- There was some concern at the number of Stage 1 complaints. What was the definition of a complaint? *If a member of the public rang to say that their bin had not been collected and it was the first time, it would be logged as a service request. If they then came back and said it had not been collected again, then it would be logged as a complaint. We also looked at the level of dissatisfaction which was often dictated by the customer's response.*
- If councillors had a complaint should they use the corporate process or was there another process? *Councillors had other channels in which to raise issues with officers.*
- How was customer satisfaction with the complaints process measured? *Complainants were written to requesting feedback but this was under utilised. We concentrated on email customers and had about a 4% return which was very low but we were working hard to improve this.*
- How did you put over the importance of providing feedback? *The feedback forms were phrased to look at how we handled the complaint not the complaint itself. We usually heard from the people who were not happy. We did not record compliments as a Council and this was something we would like to start doing.*
- How were complaints made via councillors dealt with, as in one instance when working on behalf of a constituent, a telephone was continually on voicemail and no messages were returned? *The use of voicemail on Council telephones was an area which needed to be looked at. We would remind colleagues about responding to messages and emails promptly. If any issues were raised in councillors' surgeries, please refer them onto the complaints team.*

ACTION AGREED

That the Cabinet Member for Resources is advised of our support that senior managers actively encourage officers who undertake complaint investigations to attend specialist complaints training to improve the quality of Stage 1 and Stage 2 responses.

7. Forward Plan of Key Decisions

The latest version of the Forward Plan, showing details of the key decisions that the Leader of the Council believe the Cabinet or individual Cabinet Members would be making over the next four months, was received.

The Committee asked for clarification as to the current position of the following decisions:

- Connected Care Peterborough
- Surrender of Lease

ACTION AGREED

The Scrutiny Manager to clarify the position of the Connected Care Peterborough and Surrender of Lease decisions.

CHAIRMAN
7.00 - 9.15 pm

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**MINUTES OF A MEETING OF THE SUSTAINABLE GROWTH SCRUTINY COMMITTEE
HELD AT THE BOURGES/VIERSEN ROOM - TOWN HALL ON 31 MARCH 2010**

- Present:** Councillors M Fletcher (Chairman), S Allen (Vice-Chairman), D Day, S Day, S Lane and G Murphy and P Winslade
- Also Present:** Councillor D Seaton – Cabinet Member for Resources
Councillor J Goodwin – Ward Councillor for Orton Longueville
- Officers Present:** Andrew Edwards – Acting Head of Delivery
Carrie Denness – Principal Lawyer
Louise Tyers – Scrutiny Manager

1. Apologies for Absence

An apology for absence was received from Councillor Peach. Councillor Winslade was acting as substitute.

2. Declarations of Interest and Whipping Declarations

Councillors Goodwin, Murphy and Winslade declared personal interests as they were the ward councillors.

3. Exclusion of Press and Public

RESOLVED that in accordance with Standing Orders, Appendix 3 of agenda item 4 – Request for Call-in: Disposal of the former Lady Lodge Arts Centre site was exempt and the press and public would be excluded from the meeting if it was discussed.

4. Request for Call-In of an Executive Decision: Disposal of the Former Lady Lodge Arts Centre Site

On 16 March 2010, the Cabinet Member for Resources made an executive decision relating to the disposal of the former Lady Lodge Arts Centre site. In accordance with the Constitution this decision was published on 17 March 2010. On 22 March 2010, Councillors Goldspink and Murphy submitted a request to call-in this decision on the following grounds:

- (i) The decision did not follow the principles of good decision making as set out in Article 12 of the Council's Constitution, specifically that the decision maker did not:
 - (a) Act for a proper purpose and in the interests of the public.

Councillor Murphy advised that the reasons for the request were clear from the call-in form. In support of the request Councillor Goldspink made the following points:

- There needed to be some way of recompensing the community for the loss of an asset.
- The Cabinet and Cabinet Member should acknowledge the loss of a community asset by compensating the community by amending the capital programme.
- The loss to the community had not been considered when the decision had been made.

In response to the request, Councillor Seaton made the following comments:

- A case could not be made that the decision did not follow the principles of good decision making.
- The building on the site had been in decline for many years and was subject to crime and anti-social behaviour and in February 2009 had been demolished.
- Everybody agrees that it was right to dispose of the site.
- It did not remove a community asset as that had been lost long ago.
- The previous decision notice selling the site had not been called in.
- The Council was committed to improving community facilities for everybody.
- He had an open door to listen to all councillors about what they needed in their wards.
- The Asset Management Plan did not allocate funding to specific projects.
- The Committee should endorse the decision to dispose of the site.

Councillor Murphy clarified that it was the methodology for the dispersal of the receipt that he disagreed with and not disposing of the site.

At the request of the Chairman, the Principal Lawyer confirmed that the decision to be made tonight was to either support or not to support the disposal of the Lady Lodge site as the decision taken was for disposal of the site by Councillor Seaton. That the current Asset Management Policy did not permit sale proceeds to be allocated to specific projects as such could not be taken into consideration.

Councillor Goodwin advised that the site was being abused and should be sold and developed as soon as possible. The offer on the table would improve the situation and would bring £25,000 of Section 106 monies into the ward. The Acting Head of Delivery confirmed that no retail offers had been received for the site.

Councillor Murphy reiterated that the Council needed to look to reinvest the money received from the sale into the local community. If this could not be done within existing policy then the policy needed to be looked at.

Councillor Seaton confirmed that the loss to the community had occurred a number of years ago and that Councillor Murphy had supported the disposal when the decision notice was being consulted on. Councillor Murphy advised that he had not supported the decision notice.

Councillor Lane stated that he was not prepared to listen to any more arguments when the principle of the disposal had been agreed by everybody.

On being put to the vote, there were 6 votes for and 1 against not calling in the decision.

RESOLVED not to call in the decision relating to the disposal of the former Lady Lodge Arts Centre site and therefore the decision could now be implemented.

CHAIRMAN
7.00 - 7.30 pm

SUSTAINABLE GROWTH SCRUTINY COMMITTEE	Agenda Item No. 5
22 JUNE 2010	Public Report

Report of the Executive Director – Strategic Resources and Commercial Services Director

**Report Author – Margaret Welton, Principal Lawyer (Waste 2020 Programme)
Mike Heath, Commercial Services Director**

**Contact Details - (01733) 452226 or margaret.welton@peterborough.gov.uk
(01733) 425301 or mike.heath@peterborough.gov.uk**

UPDATE ON LOT 3, WASTE 2020 PROGRAMME – PETERBOROUGH CITY SERVICES – VARIOUS OPERATIONAL SERVICES

1. PURPOSE

- 1.1 To keep Sustainable Growth Scrutiny Committee updated on developments relating to the Lot 3: Operational Services affecting Peterborough City Services (PCS).

2. RECOMMENDATIONS

- 2.1 To consider the report and the progress made to date.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

- 3.1 Many of the services provided by PCS are measured under the Comprehensive Area Assessment and Local Area Agreement.

4. CONSTITUTIONAL:

- 4.1 Since the Sustainable Growth Scrutiny Committee's meeting on 21 September 2009, Cabinet on 12 October 2009 agreed to the principles for inclusion, and the way forward, for PCS in the Lot 3 procurement which is one of the Lots included in the Waste 2020 Programme.

- 4.2 On 31 December 2009 the Deputy Leader and Cabinet Member for Environment Capital and Culture made a decision on the Lot 1: Energy from Waste Facility; Lot 2: Materials Recycling Facility and Lot 3: PCS Operational Services. With regard to Lot 3 specifically:-

- (a) The six bidders ranked as 1, 2, 3, 4, 5 and 6 referred to in the Exempt Annex to that Cabinet Member Decision Notice would be invited to participate in the competitive dialogue (outline solution stage) and the names of those bidders would be published;
- (b) Delegations were given to the Deputy Chief Executive and/or Executive Director – Strategic Resources (in consultation with the Deputy Leader and Cabinet Member for Environment Capital and Culture and where necessary the Solicitor to the Council and/or the Waste 2020 Project Board) to determine and action:-
- (i) any issues whether or a strategic, operational or other nature that may need resolution (including any that may cross departments of the Council) during the remaining procurement process to ensure effective and timely progress to be made; and

(ii) whether, and if so, how many, and which bidders, are to be selected to take through to the next stages of the procurement process (including invitation to submit detailed solutions, call for final tenders and preferred bidders).

(c) The final decision on which bidder is to be awarded the Lot 3 contract (as well as Lots 1 and 2) subject to the usual 10 day standstill period required by EU procurement law would be referred to the Deputy Leader to enable a further executive decision to be made by a Cabinet Member decision notice.

4.3 A decision has recently been made (in line with the 31 December 2009 delegations) on the numbers and names of the bidders that have been further shortlisted to go through to the next stage of the Lot 3 procurement (detailed solution stage).

4.4. Sustainable Growth Scrutiny Committee will continue to receive updates on the Lot 3 procurement.

5. PROCUREMENT:

5.1 Members may recall that when an update was given to the January 2010 meeting of the Sustainable Growth Committee, the Council's evaluation team was then in the process of evaluating the outline solutions it had received from five bidders (one bidder having since withdrawn from the procurement during the outline stage).

5.2 During the evaluation process, bidders presented their respective outline proposals to a range of representatives which included the Deputy Leader and Cabinet Member for Environment Capital and Culture, Cabinet Member for Resources, Executive Director – Strategic Director, Head of Business Transformation, PCS Commercial Services Director, Unison, Unite and GMB and the Waste 2020 Programme Team (the latter being the evaluation team).

5.3 The Waste 2020 Programme Team has since concluded its evaluation of the outline solutions. As a consequence, the recent decision (referred to in paragraph 4. 3 above) was taken on the numbers and names of those bidders to go through to the detailed solution stage of the competitive dialogue.

5.4 The Commercial Services Director continues to engage with the PCS workforce and PCS shop stewards who were briefed simultaneously with the bidders being informed on the decision on the bidders going forward to the detailed solution stage.

6. NEXT STEPS:

6.1 The bidders which have been shortlisted for the next stage of the Lot 3 procurement which been invited to submit detailed solutions (in alphabetical order) are:-

- Amey LG Limited;
- Enterprise Managed Services Limited;
- HW Martin Waste Limited;
- Veolia Environmental Services (UK) Limited.

6.2 The detailed solution stage is where the remaining bidders will submit their detailed proposals to the Council. Before they submit their detailed solutions, bidders will want to consider more intensively the details that relate the services included in the Lot 3 procurement. The competitive dialogue process enables the Council to continue to talk to bidders with a view to developing their detailed proposals. The Waste 2020 Programme Team will therefore continue to work closely with bidders on their detailed proposals to ensure they meet the Council's requirements.

6.3 The detailed solution stage is expected to be concluded so a decision can be made around October 2010 on which bidders will be shortlisted to take part in the final tender stage.

- 6.4 By the time that the Council calls for final tenders, the scope of the Lot 3 procurement will need to be firmed up on which of the Additional Services will remain in the Lot to be bid for alongside the Mandatory Services in the final tender round.
- 6.5 It is expected that a decision on awarding the contract will be around February 2011 with the partner commencing the services around April 2011.
- 6.6 At all stages of the Lot 3 procurement, it will be emphasised to bidders that the Council is looking to enter into a long term relationship with the successful partner to work in collaboration and true partnering style and that the Council wishes to receive bids that combine all the necessary qualities the Council is seeking from the procurement process.

7. WORKFORCE:

- 7.1 The Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) will apply to those employees whose services are included in the Lot 3 contract.
- 7.2 During the outline solution stage all bidders have expressed their commitment to TUPE and to providing Admitted Body Status for transferring employees which are active members of the Local Government Pension Scheme at the time they transfer to the successful partner.
- 7.3 All bidders have previous experience of TUPE and have given assurances that they will work closely with the Council, its staff and the trade unions to ease the transfer process as much as possible.
- 7.4 There will be ongoing engagement with affected employees and the trade unions and formal consultation as appropriate.

8. IMPLICATIONS

- 8.1 Any implications are set out in the report or will be resolved as and when they arise during the competitive dialogue process.

9. CONSULTATION

- 9.1 There has been and/or will continue to be a range of other engagement and consultation which includes:-
- (a) Affected employees and trade unions:
 - consultation and update meetings will continue;
 - trade union involvement in the bidders' outline presentations;
 - formal consultation under TUPE at the appropriate time.
 - (b) Members:
 - the Deputy Leader and Cabinet Member for Leisure, Culture and Strategic Commissioning will continue to hold his informal briefings for Council Members;
 - updates to the Sustainable Growth Scrutiny Committee and the Waste and Recycling Task and Finish Group will continue;
 - updates in the Members Bulletin will continue.
 - (c) Stakeholders including:
 - Neighbourhood and Parish Councils;
 - Leisure Trust;
 - Local Schools;
 - other Council directorates.
 - (d) Press coverage to ensure that the public is informed and updated on developments.
 - (e) Staff within the wider Council.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Contract notice published in the Official Journal of the European Communities

SUSTAINABLE GROWTH SCRUTINY COMMITTEE	Agenda Item No. 6
22 JUNE 2010	Public Report

Report of the Executive Director – Strategic Resources

Report Author – Paul Tonks, Interim Head of Business Transformation

Contact Details – 01733 452471 or email paul.tonks@peterborough.gov.uk

CESSATION OF COMPREHENSIVE AREA ASSESSMENT

1. PURPOSE

- 1.1 The purpose of this report is to bring to Members' attention the advice that the Council has received from the Coalition in relation to the end of Comprehensive Area Assessment, as attached in the letter dated 28 May 2010 from the Audit Commission (Appendix 1).

2. RECOMMENDATIONS

- 2.1 That the Committee notes the report.

3. KEY ISSUES

- 3.1 In its document published in May 2010, 'The Coalition: Our Programme For Government', the Coalition states that it 'will cut local government inspection and abolish the Comprehensive Area Assessment'. As a result, the Audit Commission has advised that all work on updating the area assessment and organisational assessment will cease with immediate effect.
- 3.2 In accordance with this advice, the Corporate Management Team is considering the most appropriate method of continuing to manage performance reporting and will update Scrutiny in due course.
- 3.3 Further information on the future of local government audit, inspection and assessment will be circulated to Members as it becomes available.

4. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None.

5. APPENDICES

Appendix 1 - Letter to Chief Executives from Audit Commission regarding CAA – 28 May 2010

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28 May 2010

Chief Executives
All English Single Tier and County Councils

Direct line 0844 798 2467
Email g-davies@audit-commission.gov.uk

Dear Colleague,

I am writing on behalf of the CAA inspectorates to let you know how we propose to bring work on CAA to a conclusion in the light of the new government's recent announcement.

All work on updating the area assessment and organisational assessment will cease with immediate effect. These assessments on the Oneplace website will not now be updated. We will not be reporting new red or green flags in the area assessment nor updating the text around existing flags.

We will not be issuing new scores for the use of resources assessments, the managing performance assessments or the overall organisational assessments.

Ofsted has a statutory obligation to carry out an annual assessment of children's services. Pending any further decisions Ofsted will continue with the children's services assessment for 2010.

The Care Quality Commission is currently considering the implications of the ending of CAA for its assessment of adult social care with the Department of Health. They will also discuss the matter with the Association of Directors of Adult Social Services and communicate with councils as soon as this is finalised.

Your appointed auditor will continue to deliver the audit in line with the statutory Code of Audit Practice under which they are required to give a value for money conclusion alongside their opinion on the financial statements. Auditors will need to complete such work as they consider necessary to enable them to give this conclusion, but in practice we envisage they will be able to discharge this responsibility using work completed to date for the use of resources assessment. Your auditor will report any significant findings in the annual audit letter but will not be reporting a score for the use of resources.

We have already announced that we are reviewing the approach that auditors will take in future to the value for money conclusion from 2010/11.

Audit Commission, 1st Floor, Millbank Tower, Millbank, London, SW1P 4HQ
T 0844 798 1212 F 0844 798 6187 www.audit-commission.gov.uk

We are in discussions with the government, the LGA and other representative bodies about the future approach to inspection. In the meantime, the Audit Commission will continue with the limited programme of risk-based inspections currently underway. Other inspectorates will continue with their standalone inspection programmes. We will inform you of any developments in our approach as soon as they have been agreed.

Your CAA Lead and appointed auditor will of course be available to discuss the practical implications of these changes. You can also phone our helpline on 08450 522616. I would like to thank you for your cooperation with our staff over the short life of CAA. We will of course consult you about the future approach to audit and inspection.

Yours sincerely,



Gareth Davies
*Managing Director, Local Government, Housing & Community Safety
Audit Commission*

SUSTAINABLE GROWTH SCRUTINY COMMITTEE	Agenda Item No. 7
22 JUNE 2010	Public Report

Report of the Solicitor to the Council

Contact Officer – Louise Tyers, Scrutiny Manager

Contact Details – (01733) 452284 or email louise.tyers@peterborough.gov.uk

REVIEW OF 2009/2010 AND WORK PROGRAMME FOR 2010/11

1. PURPOSE

- 1.1 To provide the Committee with a review of the work undertaken during 2009/10 and to develop a work programme for 2010/11.

2. RECOMMENDATIONS

- 2.1 That the Committee considers the 2009/2010 year in review and makes recommendations on the future monitoring of these items where necessary.
- 2.2 That the Committee determines its priorities, and develops a work programme for the forthcoming year.

3. REVIEW OF 2009/10

- 3.1 The Sustainable Growth Scrutiny Committee was established by Council at its annual meeting on 18 May 2009. During the year, the Committee considered the following issues:

- Complaints Monitoring 2008/09
- Contracts Process
- Disposal of Land and Assets
- East of England Plan to 2031
- Growth Area Funding
- Peterborough City Services
- Peterborough Integrated Development Programme
- Planning Obligations Implementation Scheme
- Progress on the Delivery of the LAA Priority
- Use of Consultants

- 3.2 For the information of the Committee, copies of the recommendations made during the year are attached at Appendix 1.

4. WORK PROGRAMME 2010/11

- 4.1 In accordance with the Constitution, the Committee is responsible for setting its own programme in line with the Council's key priorities and the Committee's remit.

- 4.2 The Committee's remit is:

- (a) To review and scrutinise the delivery of the Sustainable Community Strategy priority of truly sustainable growth. This will include reviewing and scrutinising the performance of other public bodies in their activities and performance in the delivery of Local Area Agreement targets.

To review and scrutinise the delivery of the underpinning Sustainable Community Strategy theme of value for money. This will include reviewing and scrutinising the performance of other public bodies in their activities and performance in the delivery of Local Area Agreement targets.

- (b) Hold the Executive to account for the discharge of functions in the following ways:
- by exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or key decisions which have been delegated to an officer.
 - by scrutinising key decisions which the Executive is planning to take, as set out in the Forward Plan
 - by scrutinising Executive decisions after they have been implemented, as part of a wider policy review
- (c) To review and scrutinise the planning, decisions, policy development, service provision and performance relating to the following service areas:
- Business Efficiency
 - Growth
 - Planning and Development
 - Regeneration
 - Strategic Resources
- (d) To receive and consider the Executive's annual budget proposals and make recommendations.
- (e) To exercise the powers of overview and scrutiny with regard to over-arching policy framework documents, seeking the view of other scrutiny committees where appropriate. This will include the Corporate Plan; Sustainable Community Strategy; and Local Area Agreement.
- (f) To review and scrutinise the Council's performance in relation to budgetary management.
- (g) To exercise the powers of overview and scrutiny with regard to the Council's corporate functions.
- (h) To assist and advise the Council and the Executive in the development of its budget and policy framework by in-depth analysis of policy issues in relation to the terms of reference of the committee.

4.3 A draft work programme which shows the items which are currently scheduled along with items carried over from last year is attached at Appendix 2.

5. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

5.1 Minutes of the Sustainable Growth Scrutiny Committee held on 20 July, 21 September, 16 November, 3 December 2009 and 18 January, 15 March and 31 March 2010.

6. **Appendices**

6.1 Appendix 1 - Responses to recommendations made during 2009/2010
Appendix 2 – Draft Work Programme 2010/11

RESPONSE TO RECOMMENDATIONS

20 July 2009

Item	Recommendations	Referred to	Response
<p>Disposal of Land and Assets</p>	<p>That it be recommended to the Cabinet Member for Resources and the Lead Officer:</p> <p>(a) that the approach being adopted by the Council regarding the implementation of a proactive asset disposal programme in meeting the Council's strategic objectives be supported;</p> <p>(b) that comparative valuations be obtained for land disposals periodically to provide assurance that the valuations of the Council's professional officers and the Independent Valuer always offer best value to the Council in the context of the prevailing economic and market conditions; and</p> <p>(c) that confirmation be given that the current protocol for Member engagement is adopted consistently whereby Ward Councillors are notified of all land disposals that are proposed within their respective wards.</p>	<p>Cabinet Member for Resources</p> <p>Executive Director of Strategic Resources</p> <p>Cabinet Member for Resources</p> <p>Executive Director of Strategic Resources</p> <p>Cabinet Member for Resources</p> <p>Executive Director of Strategic Resources</p>	<p>Noted – The approach currently in place will be further refined as part of the part of the asset management plan that will be prepared to cover the period FY10/11 to FY13/14</p> <p>Noted – The most accurate measure of a valuation is the price paid on disposal. Part of the valuation process does already involve considering values of similar sites at similar locations across the area taking into account market conditions. However a process of formal valuation and key stages will be introduced within the asset management plan.</p> <p>Noted – from now Ward Members will be notified of proposed disposals within their Wards.</p>

21 September 2009

Item	Recommendations	Referred to	Response
Peterborough City Services	That it be recommended to the Cabinet Advisor for City Services that work on the development of a Joint Venture with a private sector organisation or some other collaborative or partnership style of working or special purpose vehicle should be undertaken as quickly as possible if it is a good business proposition for the Council.	Cabinet Advisor for City Services Commercial Services Director	The recommendation is welcomed.

16 November 2009

Item	Recommendations	Referred to	Response
Peterborough Integrated Development Programme	The Cabinet is recommended to: (i) ensure that youth provision is seriously looked at within the Integrated Development Programme; and (ii) examine whether what the City Council delivers on the ground is what we aspire to within the Integrated Development Programme.	Cabinet Head of Delivery	The Cabinet approved the Peterborough Integrated Development Programme at their meeting on 14 December 2009.

3 December 2009

Item	Recommendations	Referred to	Response
Request for Call-In for an Executive Decision	<p>Whilst the Committee did not call-in the decision, they wished to make a number of recommendations which it was hoped would ensure a smoother process:</p> <p>That the Leader of the Council and the Solicitor to the Council be recommended that:</p> <ul style="list-style-type: none">(i) the process relating to Cabinet Member Decision Notices is tightened up by ensuring that all appropriate officers are made aware of the Constitution and reminded that it must be adhered to;(ii) the procedures for approving Cabinet Member Decision Notices ensure that there is adequate time for scrutiny programmed in; and(iii) an update is provided to the Committee on who oversees the Cabinet Member Decision Notice process and how decisions within the process are tracked.	Leader of the Council Solicitor to the Council	Waiting for further work to be undertaken

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**SUSTAINABLE GROWTH SCRUTINY COMMITTEE
WORK PROGRAMME 2010/11**

Meeting Date	Item	Progress
22 June 2010 (Papers to be despatched on 14 June 2010)	Peterborough City Services – Update on Lot 3: Various Operational Services To scrutinise the progress to date on the future of PCS and what the implications are for the City Council. Contact Officer: Mike Heath	
	Review of 2009/10 and Future Work Programme To review the work undertaken during 2009/10 and to consider the future work programme of the Committee. Contact Officer: Louise Tyers	
	Cessation of Comprehensive Area Assessment To consider the Coalition’s plan to abolish Comprehensive Area Assessment. Contact Officer: Paul Tonks	
20 July 2010 (Papers to be despatched on 12 July 2010)	Developing the Environment Capital Policy Early consultation on the development of the Environment Capital Policy. Contact Officer: Trevor Gibson	
	Scrutiny Big Debate – Issues Paper To consider the issues which were identified at the Big Debate meeting held in February 2010. Contact Officer: Louise Tyers	
14 September 2010 (Papers to be despatched on 6 September 2010)	Review of the Use of Consultants To consider the report from the Review Group on the Use of Consultants. Contact Officer: Karen Whatley	

	<p>Consultation on New Executive Arrangements and Possible Changes to Electoral Cycles</p> <p>To be consulted on proposed New Executive Arrangements and Possible Changes to Electoral Cycles.</p> <p>Contact Officer: Helen Edwards</p>	
<p>9 November 2010</p> <p>(Papers to be despatched on 1 November 2010)</p>	<p>Medium Term Financial Plan 2011/12 to 2015/16</p> <p>To scrutinise the Medium Term Financial Plan for 2011/12 to 2015/16.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	
	<p>Progress on the Growth and Resources Portfolios (Councillors Cereste and Seaton)</p> <p>To scrutinise the progress of the Growth and Resources Portfolios.</p> <p>Contact Officer: Louise Tyers</p>	
<p>6 January 2011</p> <p>(Papers to be despatched on 24 December 2010)</p>	<p>Scrutiny of the Budget 2011/12 and Medium Term Financial Plan</p> <p>To scrutinise the Executive's proposals for the Budget 2011/12 and Medium Term Financial Plan.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	
<p>13 January 2011</p> <p>(Papers to be despatched on 5 January 2011)</p>	<p>Scrutiny of the Budget 2011/12 and Medium Term Financial Plan</p> <p>To scrutinise the Executive's proposals for the Budget 2011/12 and Medium Term Financial Plan.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	
<p>1 February 2011</p> <p>(Papers to be despatched on 24 January 2011)</p>		

15 March 2011 (Papers to be despatched on 7 March 2011)	Progress on the Growth and Resources Portfolios (Councillors Cereste and Seaton) To scrutinise the progress of the Growth and Resources Portfolios. Contact Officer: Louise Tyers	
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ITEMS TO BE SCHEDULED

- **Lessons Learnt from the ICT Managed Service Project** - to scrutinise the lessons learnt from the ICT Managed Service Project and to receive an update on how the new service is working.
- **Peterborough Integrated Development Programme** - to further scrutinise the draft Integrated Development Programme which sets out the priorities for infrastructure provision to facilitate growth and regeneration of the City.
- **Complaints Monitoring Report 2009/10** - to scrutinise the annual complaints report 2009/10 and identify any areas of concern.

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SUSTAINABLE GROWTH SCRUTINY COMMITTEE	Agenda Item No. 8
22 JUNE 2010	Public Report

Report of the Solicitor to the Council

Report Author – Louise Tyers, Scrutiny Manager

Contact Details – 01733 452284 or email louise.tyers@peterborough.gov.uk

FORWARD PLAN – JUNE TO SEPTEMBER 2010

1. PURPOSE

- 1.1 This is a regular report to the Sustainable Growth Scrutiny Committee outlining the content of the Council's Forward Plan.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 A revised version of the Forward Plan is due to be published before the meeting and copies will be circulated to the Committee prior to the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY
COUNCIL'S FORWARD PLAN
1 JUNE 2010 TO 30 SEPTEMBER 2010**

FORWARD PLAN OF KEY DECISIONS - 1 JUNE 2010 TO 30 SEPTEMBER 2010

During the period from 1 June 2010 To 30 September 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

Transport and Engineering Professional Services Contract
Ormiston Bushfield Academy
Rural Housing Strategy

JUNE

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Supporting People Programme: Independent Living Support Service To approve a contract between Peterborough City Council and NHS Peterborough to jointly commission existing housing related support services where social care is also provided or the services meet local or national priorities and strategy through the NHS Peterborough commissioned Independent Living Support Service, for an initial term of 3 years from 1 April 2010 with the discretion to extend this on an annual basis to a maximum of 5 years.</p>	<p>June 2010</p>	<p>Cabinet Member for Health and Adult Social Care</p>	<p>Strong and Supportive Communities and Scrutiny Commission for Health Issues</p>		<p>Belinda Child Housing Strategic Manager belinda.child@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>

<p>Hampton Children's Centre The development of a children's centre facility in the grounds of Hampton Hargate Primary School. The facility will comprise rooms for a larger pre-school as well as multi function rooms to develop a range of services predominantly for children under 5 and their families</p>	June 2010	Cabinet Member for Children's Services	Creating Opportunities and Tackling Inequalities	A range of people and organisations have been consulted through the process. Ongoing consultation will take place in working with parents to ensure the service delivered from the facility meet local needs	Pam Setterfield Assistant Head of Children & Families Services (0-13) Tel: 01733 863897 pam.setterfield@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p>Highway Maintenance Term Contract - Extension of Contract Extension of Contract to 31 July 2012 (extendable further to 31 July 2015)</p>	June 2010	Cabinet Member for Housing, Neighbourhoods and Planning	Environment Capital Scrutiny Committee	Internal departments and relevant stakeholders as appropriate	Andy Tatt Asset Management Group Manager Tel: 01733 453469 andy.tatt@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p>Section 75 Pooled funding arrangements for substance misuse services Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	June 2010	Cabinet Member for Resources	Scrutiny Commission for Health Issues	Internal stakeholders as appropriate	Paul Phillipson Executive Director Operations Tel: 01733 453455 paul.phillipson@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made
<p>Sale of Land at Dickens Street Car Park To authorise the Cabinet Member and the Chief Executive to negotiate and conclude the sale of the surplus land</p>	June 2010	Cabinet Member for Resources	Sustainable Growth	Consultations will be undertaken with relevant stakeholders and ward councillors	Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 384530 andrew.edwards@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p>Real Time Passenger Information - Award of Purchasing and Maintenance Contract To award the contract in partnership with Cambridgeshire County Council, Bedford Borough Council, Central Bedfordshire Council, and Luton Borough Council.</p>	June 2010	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Environment Capital	Relevant stakeholders as appropriate.	<p>Amy Wardell Team Manager - Passenger Transport Projects Tel: 01733 317481 amy.wardell@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p>Peterborough Bridges Refurbishment Programme 2010/11 Nomination of contractor through the HA Midlands Works Framework Contract 4</p>	June 2010	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Environment Capital	Relevant stakeholders and ward councillors as appropriate.	<p>Richard Cranwell Bridges and Drainage Team Manager richard.cranwell@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p>Extension to Hampton Hargate School Authority to award a contract for the construction of an extension to Hampton Hargate Primary School</p>	June 2010	<p>Cabinet Member for Education, Skills and University</p>	Creating Opportunities and Tackling Inequalities	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate.	<p>Isabel Clark Planning & Development Manager Tel: 01733 863914 isabel.clark@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made

<p>Peterborough Local Development Framework - Peterborough District Hospital Site Supplementary Planning Document</p>	June 2010	Cabinet	Sustainable Growth	Cabinet, 4 week public consultation	<p>Richard Kay Strategic Planning Manager</p> <p>richard.kay@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p>Rural Housing Strategy 2010-2013 City-wide strategy that sets out plans to explore new ways of delivering affordable housing in rural areas.</p>	June 2010	Cabinet	Sustainable Growth, Scrutiny Commission for Rural Communities	Scrutiny for Rural Communities, Parish Council Liaison, Rural Working Group	<p>Simon Machen Head of Planning Services Tel: 01733 453475 simon.machen@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p>Ormiston Bushfield Academy To award a contract to design & build the new Ormiston Bushfield Academy school buildings from the Partnerships for Schools National Framework of Contractors.</p>	June 2010	Chief Executive	Creating Opportunities and Tackling Inequalities	Internal and external Stakeholders	<p>Brian Howard PFI Project Manager Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.

<p>Transport and Engineering Professional Services Contract As a result of negotiations with the current supplier to deliver further savings for the Council over the remainder of the current contract there is a need to put in a place a contract variation that requires a Cabinet Member decision.</p>	<p>June 2010</p>	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	<p>Environment Capital</p>	<p>Relevant internal stakeholders as appropriate</p>	<p>Matthew Barber Sustainable Travel Officer Tel: 01733 317485 matthew.barber@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>
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JULY

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Joint Service Centre at Hampton To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough</p>	July 2010	Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning	Strong and Supportive Communities	Consultation will take place with the Cabinet Member of Community Services, ward councillors, affected divisions within PCC and potential user groups in Hampton.	Fiona O'Mahony Hampton Joint Service Centre Project Director Tel: 01733 863856 fiona.o'mahony@peterboroug h.gov.uk	Public report will be available from the Governance Team one week before the decision is made
<p>Passenger Transport Framework Tender Requirements for special educational needs and mainstream school contract.</p>	July 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal stakeholders.	Cathy Summers Team Manager - Passenger Transport Contracts and Planning cathy.summers@peterboroug h.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

Floating Support Contract: Cross Keys Homes Extension of Contract Extension of contract to provide a generic floating support service for clients with housing support needs.	July 2010	Cabinet Member for Housing, Neighbourhoods and Planning	Strong and Supportive Communities		Belinda Child Housing Strategic Manager belinda.child@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
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AUGUST

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
Award of Contract - Heltwate School To award the contract for refurbishment of the school	August 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal departments as appropriate	Alison Chambers Asset Development Officer alison.chambers@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

SEPTEMBER

There are currently no key decisions scheduled for September.

CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Strategic Growth and Development Services
Legal and Democratic Services
Policy and Research
Economic and Community Regeneration
Housing Strategy
Drug Intervention Programme and Drug and Alcohol Team
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

COMMERCIAL SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG

Property Services
Building & Maintenance
Streetscene and Facilities
Finance and Support Services

STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Finance
Internal Audit
Information Communications Technology (ICT)
Business Transformation
Performance and Programme Management
Strategic Property
Human Resources (HR Support)
Customer Services

CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB

Families and Communities
Commissioning and Performance
Learning

OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB

Planning Services (Planning Delivery, Building Control)

Environment Transport and Engineering Services (Infrastructure Planning & Delivery, Network Management, Transport & Sustainable Environment)

City Operations (Resilience, CCTV, Car Parking, Markets, Health & Safety)

Neighbourhood Services (Community Engagement, Community Safety, Business Regulation, Housing)

Operations Business Support (Finance, Economic Participation, Business Support)